MANCOS SCHOOL DISTRICT RE-6
355 W. GRAND AVENUE
MANCOS, CO 81328
PHONE (970) 533-7748 FAX (970) 533-7537

PREARRANGED ABSENCES

Mancos School District values attendance in person and academic achievement is optimal when in class. For prearranged absences, the student is responsible for make-up of missed work. Work must be completed no later than the number of days absent plus one day. Teachers will provide make-up work, however they may not be available to re-teach material or have material available prior to the start of prearranged absence. Any tests missed will need to be completed, as determined by the teacher.

DETAILS OF ABSENCE

student Name: _____ Grade: _____
LAST FIRST M.I.

Reason for absence: _____

Dates of absence: _____

Total number of school days requested? _____

Signature of Student: _____ Date: _____

Parent Name: _____

Signature of Parent: _____ Date: _____

ADMINISTRATION

☐ Approved

☐ Not Approved

Reason not approved: _____ Absence doesn't meet the excused criteria
_____ Danger of failing classes
_____ Other _____

Principal Signature: _____ **Date:** _____